



SERVIÇO PÚBLICO FEDERAL
UNIVERSIDADE FEDERAL FLUMINENSE
NURSING SCHOOL AURORA DE AFONSO COSTA - EEAAC
ACADEMIC PROGRAM IN HEALTH CARE SCIENCES
DOCTORAL DEGREE

Notice no. 03/2019 - Selection process for continuous flow of the
PhD in Health Care Sciences - CLASS 2020

1. Opening

1.1 – The Fluminense Federal University makes public, for the knowledge of interested parties, that the **enrollment for the Selection Process for the Doctoral Course in Health Care Sciences, continuous flow**, will be open from **January 15, 2020 to July 31, 2020** for entry into the first academic period following approval.

1.2 - The Doctoral Program in Health Care Sciences focuses on the Complexity of Nursing and Health Care and two lines of research, namely:

1.2.1 - Care in the socio-cultural context.

1.2.2 - Clinical care.

2 – Vacancies

2.1 - **21** (twenty-one) places will be offered for the doctoral course, corresponding to those offered by the supervising professors. Of these vacancies, **13** (thirteen) will be destined to **Brazilian candidates**, **04** (four) will be destined to **foreign candidates** and **04** (four) to affirmative actions (Annex I). If the vacancies for foreign candidates and candidates who meet affirmative actions are not filled, they will be transferred to other candidates who have been approved in the selection process, according to the classification criteria. According to CEP-UFF Resolution nº 18/2002, the foreign candidate is required to present the master's degree and the academic record of the master's course, both with authentication from the Brazilian Consulate in the country where they were sent and accompanied by certified translation.

2.2 – The vacancies for the doctorate course will be distributed as follows: **60%** of the total, destined to **nurse candidates** and **40%** of the total destined to **other candidates from similar areas**. If the vacancies destined for candidates from similar areas are not filled, they will be transferred to nurse candidates approved in the Selection Process, according to the classification criteria.

2.3 – Filling vacancies will meet the following criteria:

2.3.1 – vacancy (s) offered by the advisor, according to the table in item 2.5;

2.3.2 – candidate with the highest score for the position of the advisor.

2.4 - The Selection Committee of the Post Graduate Program in Health Care Sciences reserves the right not to fill the total vacancies offered, if the candidates do not present the necessary requirements, according to the established criteria.

2.5 – List of faculty advisors and number of vacancies:

PROFESSORS	VACANCIES
Alessandra Conceição Leite Funchal Camacho	2
Ana Carla Dantas Cavalcanti	1
Ana Lúcia Abrahão da Silva	1
Beatriz Guitton Renaud Baptista de Oliveira	1
Cláudia Mara de Melo Tavares	2
Donizete Vago Daher	1
Eliane Ramos Pereira	2
Fátima Helena do Espírito Santo	1
Jonas Lírio Gurgel	1
Patrícia dos Santos Claro Fuly	1
Rose Mary Costa Rosa Andrade Silva	2
Selma Petra Chaves Sá	1
Valdecyr Herdy Alves	2
Vera Maria Sabóia	1
Zenith Rosa Silvino	2
TOTAL	21

3 - Specific Qualifications of Candidates

3.1 It is a Selection Process, aimed at registered candidates, respecting the selection steps explained in this Notice.

3.2 The candidate must have completed the Master's degree in an official Higher Education Institution or recognized by the National Council of Education.

3.3 Titles obtained abroad must comply with Resolution 18/2002 of the Teaching and Research Council of Universidade Federal Fluminense - CEP / UFF.

3.4 Nurses and other professionals with projects related to Health Care Sciences can register.

3.5 Present the documentation detailed in this Notice of Selection of candidates for the Course.

3.6 To be able to comply with the specific requirements of the Program, explained in this Notice and in the Program's Regulations.

3.7 Conduct a selection exam and meet the classification criteria explained in this Notice of Selection of Candidates for the Course.

4 - Subscription

4.1 Registration will be made at the Postgraduate Secretariat in Health Care Sciences of the Aurora de Afonso Costa Nursing School, **January 15, 2020 to July 31, 2020**, from **10 am to 4 pm**, upon presentation of documentation and proof of payment of the registration fee.

4.2 **Address:** Rua Dr. Celestino 74, 6th floor – Secretariat of the Post Graduate Program in Health Care Sciences of the School of Nursing - Niterói - RJ – CEP: 24020-091. E-mail: paccsuff@gmail.com Website: <http://www.paccs.uff.br/>;

4.3 The candidate must present the following documentation upon registration:

- a) Completed and signed registration form (**Annex II**);
- b) A legible copy of the identity card and CPF; or for foreign candidate, passport;

- c) Two recent 3x4 photographs;
- d) Proof of payment of the registration fee in the amount of R \$ 350.00 (three hundred and fifty reais) to be deposited by the Union Collection Guide (GRU); https://consulta.tesouro.fazenda.gov.br/gru_novosite/gru_simples.asp, according to the procedure described in **Annex III**;
- e) A certified copy of the diploma or original statement of completion of the Master's Degree, recognized by a competent body of the Ministry of Education in the current year - 2020; this declaration must state that the diploma is pending and that the candidate has no pending issues in the Program;
- f) Copy of the transcript of the Master's course. Titles obtained abroad must comply with CEP / UFF Resolution 18/2002;
- g) *Curriculum Vitae* according to CNPq's Lattes Platform, available at <http://lattes.cnpq.br/index.htm>, in three printed copies, which must be signed and dated; copies of the supporting documents of the curriculum vitae must be presented in a single copy numbered according to the items registered in the curriculum and bound; only items confirmed in the attached documentation will be considered;
- h) The candidate must present proof of publication or approval for publication (press) in one of the following options: **1st** - two articles in *Qualis* B2 journal; **2nd** - an article in *Qualis* B1 periodical and a book chapter with editorial committee and ISBN; **3rd** - an article by *Qualis* A. The *Qualis* of the journal must meet the candidate's area of knowledge <http://capes.gov.br/avaliacao/qualis> - in the last five years, counting from the registration date; for the foreign candidate, the impact factor of each publication will be required, considering the factor equal to 0.23 or higher;
- i) Proof of participation in a research group or letter of recommendation from a researcher;
- j) Declaration of availability and dedication of the candidate to the activities of the Program, described in the proper form (**Annex IV**);
- l) Letter of acceptance of the candidate signed by an advisor accredited by the Health Care Sciences Program, Doctorate course, following the model of the Program (**Annex V**). Letters from more than one advisor will not be accepted;
- m) Proof of foreign language proficiency (English or French), on letterhead and signed by an official Public Institution or Foreign Language Institution that grants certification, with a validity period of 2 years, counting from the registration date.
- n) Research project in 03 (three) copies, with indication on the cover page of the option for one of the Research Lines and name of the possible advisor, containing a maximum of **20 pages**, including cover page, schedule and references, presented in *Times New Roman*, size 12, line spacing 1.5 (model in the Notice - **Annex VI**). Copies of the project must be signed and dated by the applicant;
- o) All material must be organized in a 40 mm yellow folder, with the candidate's identification tag;

4.4 Candidates residing in other states of the Federation will be able to enroll in the non-presencial modality, provided they present all the documentation required in item 4 of this notice.

4.4.1 The sending of all required documentation through the Post and Telegraph Company, by registered letter or Sedex, must observe the last day of registration as the maximum postage.

4.6 Unqualified candidates will have a period of 30 (thirty) days, after the final result for removing the material delivered, from then on the material will be perforated and discarded;

4.7 Under no circumstances will there be a refund of the registration fee;

4.8 The selection process Committee will approve the registrations after checking the submitted documentation, within **10 working days**.

5. Selection Stages

5.1 The filling of vacancies will take place through a process that will cover the following stages:

- a) Evaluation of the *Curriculum Vitae*;
- b) Evaluation and discussion of the Research Project and Curriculum.

6. Selection Schedule

6.1 For admission to the Course, candidates whose applications have been approved must submit to the selection exam, to be carried out in two stages:

1st Stage - Evaluation of the *Curriculum Vitae* by the Examining Board.

2nd Stage – Candidate's submission on the Research Project and *Curriculum Vitae* by the Examining Board, scheduled for up to 30 days after the registration is approved.

6.2 After the completion of the selection steps, the candidates will be classified according to the number of vacancies for each advisor professor, considering the final score and the number of vacancies established in this Notice.

6.3 The minimum score for qualification in the selection process is 6.0 (six).

6.4 The candidate can be qualified and not classified, according to the availability of the vacancy (s) of the supervising professor.

7. Registration

7.1 – To be enrolled in the Doctoral Course, the candidate must have been approved and classified in the Selection Process

7.2 – The enrollment of the student in the Program must be carried out within 60 days after the approval of the final result. Candidates who do not attend this period will be disqualified from the Selection Process.

7.3 – Subscription in courses is mandatory in the first academic period following the enrollment, with the prohibition of any leave absence or total cancellation of courses, in which the student enrolled, in the period immediately after approval.

7.4 – Candidates who fail to register within the deadline will be considered as dropping out of the Selection Process.

8. General Considerations

8.1 The results of the approval and the stages of this Selection Process will be signed and officially published on letterhead, to be posted on the Notice Board of the Health Care Sciences Program Secretariat. The address of the place of disclosure is the same located in subitem 4.2 regarding registration, item 4.0.

8.2 It is up to the candidate to appeal the selection process, as long as it is presented in the Program's own form and delivered to the secretariat of the Program, within 24 (twenty-four) hours after the official announcement of the result.

8.3 In the event of a tie, the order of classification of the candidates will be defined taking into account the Curriculum Vitae and, if the tie persists, the candidate with the highest age will be classified.

8.4 After enrollment, the advisor's vacancy will be filled immediately, with no classificatory list of candidates waiting for vacancies for reclassification..

8.5 The granting of a scholarship depends on the availability of funding agencies and the criteria established by the Program Board. Entry into the Program does not guarantee acquisition of a doctoral scholarship.

8.6 The selection will be made on the 6th floor of the Aurora de Afonso Costa School of Nursing at UFF, or in other rooms of this School, when necessary, as disclosed on the notice board of the Program Secretariat.

8.7 The candidate who does not attend any of the Selection steps described in this Notice will be eliminated from the Selection Process for the Doctoral Course in Health Care Sciences.

8.8 Upon enrolling in the program, the candidate undertakes to accept: the UFF rules, the Program Rules; the collegiate's decisions regarding pedagogical activities; deadlines for defenses and qualifications; publications of scientific article with the advisor and accomplishments of other academic activities inherent to the Doctoral Course.

8.9 8.9 Omitted cases will be dealt with by the Doctoral Selection Process Committee.

Deliberated in the Board at a meeting on October 8, 2019.



PROFESSOR PhD BEATRIZ GUITTON R. BAPTISTA DE OLIVEIRA
Coordinator of the Academic Program in Health Care Sciences at EEAAC



PROFESSOR PhD VERA MARIA SABÓIA
Sub-coordinator of the Academic Program in Health Care Sciences of the EEAAC



ANNEX I - SELF-DECLARATION
UNIVERSIDADE FEDERAL FLUMINENSE
NURSING SCHOOL AURORA AFONSO COSTA - EEAAC
GENERAL COORDINATION OF POST GRADUATION IN NURSING
ACADEMIC PROGRAM IN HEALTH CARE SCIENCES - PACCS



I, _____, id number _____, DECLARE, for the purpose of registering for the priority vacancy in the selection process for the Doctorate in Health Care Sciences course, under the penalties of the law, that I am:

- Black or African American
- Indian or Native American
- Person with disability
- Transvestite, transsexual and / or transgender

Veracity of Declarations and Information Provided by Candidates

The Academic Program in Health Care Sciences - EEAAC at Universidade Federal Fluminense reserves the right, at any time, to require candidates to prove the veracity of the statements, and may be referred to the Verification Committee for the Self-Declaration of Race / Ethnicity in the access to Quotas and / or other instances of verification by the Federal Fluminense University, which may result in the loss of a place at any time during the course.

As an expression of the truth, I sign the present.

Place: _____

Date: _____

Signature: _____



ANNEX II - REGISTRATION FORM
UNIVERSIDADE FEDERAL FLUMINENSE
 NURSING SCHOOL AURORA AFONSO COSTA - EEAAC
 GENERAL COORDINATION OF POST GRADUATION IN NURSING
 ACADEMIC PROGRAM IN HEALTH CARE SCIENCES - PACCS



REGISTRATION FORM FOR THE ACADEMIC DOCTORATE SELECTION PROCESS - YEAR 2020

ENTER DATA OR FILL IN PRESS LETTER

REGISTRATION No. _____

Concentration area	The Complexity of Nursing and Health Care
Research line	() Care in the socio-cultural context () Clinical care
Advisor Option	Name of the teacher:

OPTION OF PROOF OF PROFICIENCY IN FOREIGN LANGUAGE

() English () French

Attach proof of approval of proficiency in English or French valid for 02 years, on letterhead and original from the institution where you took the test.

Personal Information	Full name:		
	Gender: () F () M	Date of Birth:	
	Marital Status:	City of Birth:	
	Father:		
	Mother:		
	Regional Council :	Issued date :	CPF:
	ID:	State/Issuing body:	Issued date :

Address	Street name:		
	District:	City:	State
	CEP:	Phone number: ()	
	Fax:	Mobile: ()	
	E-mail:		

Professional activity	Current Activity / Position:
	Institution:
	Contact address / phone:

Academic education	Level	Course name	Institution	Period
	Graduation			
Post Graduation				

Declaration	Declaro, pra os devidos fins, que tomei conhecimento das condições estabelecidas no Edital do concurso de seleção e estou de acordo com as mesmas.	
	Niterói, _____ of _____, 20	
	Signature	

PACCS/UFF REGISTRATION n.º _____

i received the registration of _____ for the Academic Doctorate in Health Care Sciences at EEAAC / UFF, with documents delivered to be checked in the selection process.
 Niterói, _____ de _____ de 202__.

Secretary's signature:

INSTRUCTIONS FOR COMPLETING THE UNION COLLECTION GUIDE

1. 1. Access the website and enter the following data:
https://consulta.tesouro.fazenda.gov.br/gru_novosite/gru_simples.asp
 - a) Favored Unit: 153056
 - b) Management: 15227
 - c) Code: 28830-6 Administrative Services
 - d) Reference Number: 0250158643
 - e) Competence: ___ / 20___ (month and year in which the selection process will be provided)
 - f) Name:
 - g) CPF:
 - h) Expiration: (*payment date*)
 - i) Main Amount: R\$ 350,00
 - a) Total Amount: R\$ 350,00
2. After filling in, click on "Issue Simple GRU" and print the payment slip at Banco do Brasil.



ANNEX IV - DECLARATION OF AVAILABILITY
UNIVERSIDADE FEDERAL FLUMINENSE
NURSING SCHOOL AURORA AFONSO COSTA - EEAAC
GENERAL COORDINATION OF POST GRADUATION IN NURSING
ACADEMIC PROGRAM IN HEALTH CARE SCIENCES - PACCS



DECLARATION OF AVAILABILITY FOR THE ACADEMIC DOCTORATE - CLASS 2020.

To the Coordination of the Academic Program in Health Care Sciences at the
Aurora de Afonso Costa Nursing School,

I, _____ declare
that am available to meet the workload required by the PACCS, as provided for in item 4.3 letter
h in the Public Notice of the said competition.

Niterói, ____ of _____, 20____.

SIGNATURE:

CANDIDATE

SECRETARY



ANNEX V - LETTER OF ACCEPTANCE
UNIVERSIDADE FEDERAL FLUMINENSE
NURSING SCHOOL AURORA AFONSO COSTA - EEAAC
GENERAL COORDINATION OF POST GRADUATION IN NURSING
ACADEMIC PROGRAM IN HEALTH CARE SCIENCES - PACCS



LETTER OF ACCEPTANCE FOR THE SELECTIVE PROCESS OF THE ACADEMIC DOCTORATE 2020

Niterói, _____ of _____ de 202__.

I, Professor PhD _____, I declare my interest and availability to guide the candidate _____, CPF nº _____ to compete for the Class 2019 Continuous Flow Selection Process, of the Doctoral Course in Health Care Sciences.

Point out that:

- the candidate has intellectual conditions to develop advanced studies at the PhD level;
- if that candidate is approved and classified for my vacancy, I will be available to guide him/her;
- I am aware of the criteria published in the Ph.D. notice.

Yours sincerely,

Signature

TITLE

SEARCH LINE - Mark with an X the option for the line

() Care in the socio-cultural context

() Clinical care

SUMMARY (Up to 200 words)

4.1 - INTRODUCTION

- Presentation of the research topic
- Delimitation of the research problem
- Justification
- Objective (s)
- Theoretical framework

4.2 - METHODS AND TECHNIQUES

- Study type
- Search field
- Data collection technique
- Data treatment and analysis

4.3. BIBLIOGRAPHIC REFERENCES

4.4. SCHEDULE OF ACTIVITIES

Obs.: The Project must comply with the [ABNT - Brazilian Association of Technical Standards](#) - from Universidade Federal Fluminense.

5 - CRITERIA FOR PROJECT PRESENTATION:

Quality of the material presented; Communication; Expression and interaction; Appropriation of the subject; Clarity of ideas; Objectivity, Ability to analyze and synthesize; Argumentation of responses; Presentation time.

ANNEX VII - LATTES CURRICULUM EVALUATION ROUTE



UNIVERSIDADE FEDERAL FLUMINENSE
NURSING SCHOOL AURORA AFONSO COSTA - EEAC
GENERAL COORDINATION IN NURSING
ACADEMIC PROGRAM IN HEALTH CARE SCIENCES – PACCS



RLATTES CURRICULUM EVALUATION GUIDE

CANDIDATE:

DATE: ___/___/___

ASPECTS	Value	Score	Final score
1. ACADEMIC TRAINING / TITLE	Maximum 0,5		
Specialization or Residence	0,5		
2. COMPLEMENTARY TRAINING	Maximum 0,5		
Up to 30 hours (0.1 per course)	0,2		
Over 30 hours (Up to 0.5)	0,3		
3. PROFESSIONAL PERFORMANCE (0.2 per year)	Maximum 2,5		
Assistance activity	2,0		
Teaching activity	2,0		
Research activity, researcher or technical scholarship	1,0		
Administrative activities	1,0		
Extension activities	1,0		
4. ACADEMIC ACTION (0.2 per year)	Maximum 1,0		
IC / IT Research Scholarship			
Extension Scholarship			
Monitoring Scholarship			
High Studies Program			
Non-curricular internship			
Other Scholarships (Academic development; PIBID; PET health; International mobility program)			
5. SCIENTIFIC PRODUCTION	Maximum 4,0		
Complete articles published in journals and / or accepted			
A1 (2,0 for production)	4,0		
A2 (1,5 for production)	3,0		
B1 (1,25 for production)	3,0		
B2 (1,0 for production)	2,0		
B3(0,5 for production)	1,5		
B4 e B5(0,3 for production)	0,9		
Authorship of published book or issues with ISSN and editorial board (1.0 for each production)	2,0		
Organization of book or editions with ISSN and editorial board (0.5 for each production)	1,0		
Book chapters published with ISSN and editorial board (1.0 for each production)	2,0		
Newspaper / magazine texts / (0.3 per production)	0,9		
Complete works published in conference proceedings (0.5 for each production)	1,5		
Expanded abstracts published in annals (maximum 4)	0,8		
Abstracts published in conference proceedings (maximum 4)	0,4		
Work Presentations (maximum 4)	0,3		
Participation in the Organizing Committee of scientific events (0.1 per each)	0,3		
Course completion work guidance (Maximum 4)	0,4		
Participação em bancas de trabalho de conclusão (Máximo4)	0,4		
Awards and Academic Degree (0.1 for each)	0,5		
Participation in Research Core	0,5		
6. TECHNICAL PRODUCTION (0.2 per item)	Maximum 1,5		
Processes or techniques / Technical works / Other technical productions (Maximum 4)	1,0		
Prior and / or editorial note in magazine (maximum 4)	1,0		
Other types of technical production: booklets, manuals, brochures, protocols. (Maximum 4)	1,0		
Artistic and cultural production linked to the health field (Maximum 2)	0,5		
TOTAL			

BOARD	NAME:	/SIGNATURE:
	NAME:	/ SIGNATURE:
	NAME:	/ SIGNATURE:

ANNEX VIII – EVALUATION GUIDE FOR THE PRESENTATION OF THE RESEARCH PLAN



UNIVERSIDADE FEDERAL FLUMINENSE
 NURSING SCHOOL AURORA AFONSO COSTA - EEAAC
 GENERAL COORDINATION OF POST GRADUATION IN NURSING
 ACADEMIC PROGRAM IN HEALTH CARE SCIENCES - PACCS



CANDIDATE:

DATE: ____/____/____.

PROJECT TITLE:

TEACHING RESOURCES AND PEDAGOGICAL SKILLS - 4.0 points			
EVALUATION / SCORE ITEMS	AVALIATOR 1	AVALIATOR 2	AVALIATOR 3
Communication and interaction - (0.5)			
Objectivity, capacity for analysis and synthesis - (1.0)			
Quality of the material presented - (0.25)			
Defense of the proposal - (1.0)			
Argumentation in the answers - (1,0)			
Presentation time - (0.25)			
PROJECT CONTENT - 6.0 points			
INTRODUCTION - presentation of the theme, delimitation of the research problem, justification and objective. Theoretical framework - (1.5)			
METHODS AND TECHNIQUES - Type of study, field of research, data collection, treatment and analysis - (2,5)			
BIBLIOGRAPHICAL REFERENCES (Adequate to the theme and updated) The standardization adopted is ABNT - (0.5)			
SCHEDULE - (0.5)			
Relevance and adherence to the indicated research group - (0.5)			
Quality and clarity of the wording and internal consistency of the text - (0.5)			
TOTAL			

BOARD	NAME: _____	/SIGNATURE: _____
	NAME: _____	/SIGNATURE: _____
	NAME: _____	/SIGNATURE: _____